

# **EAAA INDIA ALTERNATIVES LIMITED**

(Formerly known as Edelweiss Alternative Asset Advisors Limited)

## **RELATED PARTY TRANSACTIONS POLICY**

**Title** RELATED PARTY TRANSACTIONS POLICY

**Release Date** February 22, 2023

**Version No.** 2.0

**Revision/Review Date** January 12, 2026

**Policy Owner** Compliance Team

## **Introduction**

In accordance with the provisions of Regulation 23 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**Listing Regulations**”), every listed entity is required to adopt a Related Party Transactions Policy (**the “Policy”**). .

This Policy governs the transactions with the related parties keeping in view the potential or actual conflict of interest which may arise upon the transactions entered into by the Company and whether such transactions are consistent with the interest of the Company, subsidiaries and/or its members.

## **Objective/Purpose**

The Policy is framed in accordance with the provisions of Regulation 23 of the Listing Regulations, and Section 188 of the Act.

Related Party Transactions shall be entered into by the Company, in accordance with the Policy. The Policy further sets forth the procedures for dealing with the Related Party Transactions including the process for their review, approval and ratification as permitted, including (a) the materiality thresholds for related party transactions, (b) material modification and (c) the manner of dealing with and disclosing the transactions between the Company and its related parties as required under the Act, the SEBI Listing Regulations and any other laws and regulations as may be applicable to the Company.

## **Definitions**

**“Board or Board of Directors”** shall mean board of directors of Company.

**“Companies Act”** means Companies Act, 2013, as amended and the rules notified thereunder.

**“Company”** shall mean EAAA India Alternatives Limited

The ‘**Related Party**’ shall be as defined under the Companies Act, 2013 and the Rules framed thereunder and the applicable Accounting Standards and shall include the following:

- (a) any person or entity forming a part of the promoter or promoter group of the listed entity; or
- (b) any person or any entity, holding equity shares:

(i) of twenty per cent or more; or

(ii) of ten per cent or more;

in the Company either directly or on a beneficial interest basis as provided under Section 89 of the Companies Act, at any time, during the immediate preceding financial year, shall be deemed to be a related party.

Provided further that this definition shall not be applicable for the units issued by mutual funds which are listed on a recognised stock exchange(s).

**The ‘Relative’:** - A person shall be deemed to be the relative of another if he or she is related to another in any one of the following manner:

- Member of the Hindu Undivided Family

- Spouse
- Father
- Mother
- Son
- Son's wife
- Daughter
- Daughter's husband
- Brother
- Sister

**'Key Managerial Personnel'** or **'KMP'** shall mean:-

- a) The Managing Director or the Chief Executive Officer or the manager and in their absence, a Whole-time Director;
- b) The Company Secretary;
- c) The Chief Financial Officer; and
- d) Such other person as may be specified as KMP from time to time.

**'Associate Company'** in relation to another company means a company in which that other company has a significant influence, but which is not a subsidiary company of the company having such influence and includes a joint venture company.

Explanation—For the purpose of this clause,—

- (a) The expression "significant influence" means control of at least twenty per cent. of total voting power, or control of or participation in business decisions under an agreement;
- (b) The expression "joint venture" means a joint arrangement whereby the parties that have joint control of the arrangement have rights to the net assets of the arrangement.

**'Related Party Transactions'** means all transactions as per Regulation 2(1) (zc) of the SEBI Listing Regulations as may be amended from time to time.

**'Material Related Party Transactions'** is considered 'material' under the Listing Regulations, as may be amended from time to time, or any transaction/transactions with a related party shall be considered material if the transaction(s) to be entered into individually or taken together with previous transactions during a financial year exceeds rupees one thousand crore or 10% of the annual consolidated turnover of the listed entity as per the last audited financial statements of the Company, whichever is lower.

Provided that, a transaction involving payments made to a Related Party with respect to brand usage or royalty shall be considered material if the transaction(s) to be entered into individually or taken together with previous transactions during a financial year, exceed five percent of the Annual Consolidated Turnover of the Company as per the last audited financial statements of the Company.

**‘Material Modifications’** is defined as any change pursuant to the amendments/revisions/modifications to the approved terms of the Related Party Transactions which has an estimated downside financial impact of 5% or more of the turnover of the Company in the immediately preceding financial year, on the Company’s returns.

#### **Review & Approval of the Related Party Transactions**

The Audit Committee (the “**Committee**”) of the Board shall review and, if considered appropriate, approve the Related Party Transactions and subsequent Material Modifications. Any member of the Audit Committee or the Board who has potential interest in any Related Party Transaction will in terms of Rule 15(2) of the Companies (Meeting of Board and its Powers) Rules, 2014 shall not be present at the meeting during the discussions on the subject matter and shall recuse himself or herself and abstain from discussion and voting on the approval of the Related Party Transaction.

Only Members of the Audit Committee, who are independent directors, shall approve Related Party Transactions. Accordingly, all proposed Related Party Transactions must be reported to the Audit Committee and information provided in the format provided in **Annexure A** while placing any proposal for review and approval.

While considering the Related Party Transactions, the following information (or such other information as may be specified from time to time) shall be presented to the Committee:

- I. Type, material terms and particulars of the proposed transaction;
- II. Name of the related party and its relationship with the listed entity or its subsidiary, including nature of its concern or interest (financial or otherwise);
- III. Tenure of the proposed transaction (particular tenure shall be specified);
- IV. Value of the proposed transaction;
- V. The percentage of the listed entity’s annual consolidated turnover, for the immediately preceding financial year, that is represented by the value of the proposed transaction (and for a RPT involving a subsidiary, such percentage calculated on the basis of the subsidiary’s annual turnover on a standalone basis shall be additionally provided);
- VI. If the transaction relates to any loans, inter-corporate deposits, advances or investments made or given by the listed entity or its subsidiary:
  - a. details of the source of funds in connection with the proposed transaction;
  - b. where any financial indebtedness is incurred to make or give loans, inter-corporate deposits, advances or investments,
    - nature of indebtedness;
    - cost of funds; and
    - tenure.

- c. applicable terms, including covenants, tenure, interest rate and repayment schedule, whether secured or unsecured; if secured, the nature of security;
- d. the purpose for which the funds will be utilized by the ultimate beneficiary of such funds pursuant to the RPT; and
- e. Justification as to why the RPT is in the interest of the listed entity;

VII. A copy of the valuation or other external party report, if any such report has been relied upon;

VIII. Percentage of the counter-party's annual consolidated turnover that is represented by the value of the proposed RPT on a voluntary basis; and

IX. Any other information that may be relevant.

The transactions shall be approved only if it is determined by the Committee that such transactions are:

- i. In the best interests of the Company and its shareholders;
- ii. To be entered into by the Company (or its subsidiary or associate entity) on terms that are comparable to those that would be obtained in arm's length transactions with unrelated parties; and
- iii. In the ordinary course of the business of the Company.

'Ordinary course of business' for this purpose will cover the businesses of the Company and usual transactions, customs and practices of a business and would include activities to be carried out incidental to or to facilitate the business of the Company and is usual or customary to the Company and/or providing the necessary support (financial or otherwise) to the subsidiaries.

No member of the Committee shall participate in the review, consideration or approval of any Related Party Transactions with respect to which such member or any of his/her relative is a Related Party.

If any material information with respect to such transactions shall change subsequent to the Committee's review of such transactions, the Committee shall be presented with the updated information for its approval.

If any additional Related Party Transaction is proposed to be entered into subsequent to the Committee's approval, management shall present such transactions to the Committee for approval.

#### **Approval of the Board and the Shareholders**

The approval of the Board and the shareholders shall be obtained as and when applicable, provided however that the approval shall not be required where the transaction is between the Company and the Wholly Owned Subsidiaries whose accounts are consolidated with the Company and placed before the shareholders at the general meeting for approval; and

Notwithstanding the foregoing, the following Related Party Transactions shall not require approval of Audit Committee, Board and/or Shareholders, under section 177 and section 188 of the Companies Act 2013 and/or Regulation 23 of the Listing Regulations, as the case may be:

- i. Any transaction that involves the providing of compensation to a Director or KMP in connection with his/her duties to the Company or any of its subsidiaries or associates, including the reimbursement of reasonable business and travel expenses incurred in the ordinary course of business.
- ii. Any transaction in which the Related Party's interest arises solely from ownership of securities issued by the Company and all holders of such securities receive the same benefits pro rata as the Related Party.

#### **Omnibus Approval of the Related Party Transactions**

The Audit Committee may grant omnibus approval for Related Party Transactions proposed to be entered into by the company subject to the following conditions:

- i. The Committee shall lay down the criteria for granting the omnibus approval in line with the Policy and such approval shall be applicable in respect of transactions which are repetitive in nature;
- ii. The Committee shall satisfy itself the need for such omnibus approval and that such approval is in the interest of the Company;
- iii. Such omnibus approval shall specify:-
  - a. The name/s of the related party, nature of transaction, period of transaction, maximum amount of transaction that can be entered into,
  - b. The indicative base price / current contracted price and the formula for variation in the price if any, and
  - c. Such other conditions as the Audit Committee may deem fit.
 Provided that where the need for Related Party Transaction cannot be foreseen and aforesaid details are not available, Audit Committee may grant omnibus approval for such transactions subject to their value not exceeding Rs. 1 crore per transaction.
- iv. The Committee shall review the details of the Related Party Transactions entered into by the Company from time to time.
- v. the Audit Committee shall review, at least on a quarterly basis, the details of related party transactions entered into by the Company pursuant to each of the omnibus approvals given.
- vi. The members of the audit committee, who are independent directors, may ratify related party transactions within three months from the date of the transaction or in the immediate next meeting of the audit committee, whichever is earlier, subject to the following conditions:
  - a. the value of the ratified transaction(s) with a related party, whether entered into

- individually or taken together, during a financial year shall not exceed rupees one crore;
- b. the transaction is not material in terms of the provisions of Reg. 23 (1) of the SEBI Listing Regulations;
- c. rationale for inability to seek prior approval for the transaction shall be placed before the audit committee at the time of seeking ratification;
- d. the details of ratification shall be disclosed along with the disclosures of related party transactions in terms of the Reg. 23 (9) of SEBI Listing Regulations;
- e. any other condition as specified by the audit committee:  
Provided that failure to seek ratification of the audit committee shall render the transaction voidable at the option of the audit committee and if the transaction is with a related party to any director, or is authorised by any other director, the director(s) concerned shall indemnify the Company against any loss incurred by it.

- vii. The omnibus approvals granted by the Committee shall be valid for a period not exceeding one year and shall require fresh approvals after the expiry of one year.
- viii. Shareholders' approval taken for Material Related party Transactions requiring omnibus approval, at (i) the annual general meeting of the Company shall be valid for a period of 15 months and is to be taken at every annual general meeting; and (ii) the general meetings other than AGMs, the validity of such omnibus approvals shall not exceed one year.
- ix. Omnibus approval shall not be made and shall not be applicable for the following:
  - a. transaction(s) in respect of selling or disposing off the undertaking of the Company;
  - b. transactions which are not at arm's length or not in the ordinary course of business.

#### **Related Party Transactions not approved under the Policy**

In the event of entering into a Related Party Transaction with a Related Party that has not been approved under this Policy prior to its consummation, the matter shall be reviewed by the Committee for which the Committee shall consider the relevant facts and circumstances regarding such Related Party Transaction, and shall evaluate all options available to the Company, including ratification, revision or termination of the Related Party Transaction.

In any case, where the Committee determines not to ratify a Related Party Transaction that has been commenced without approval, the Committee, as appropriate, may direct additional actions including, but not limited to, immediate discontinuation or rescission of the transaction.

In connection with any review of a Related Party Transaction, the Committee has authority to modify or waive any procedural requirements as specified in the Policy.

#### **Related Party Transactions not previously approved**

Where any contract or arrangement is entered into by a Director or any other employee of the Company with a Related Party, without obtaining the necessary approvals and if such transaction is not ratified by the Committee, Board or, as the case may be, by the Shareholders at a meeting within three months from the date on which such contract or arrangement was entered into, such contract/arrangement shall be voidable at the option of the Board and if the contract or arrangement

is with a Related Party to any Director, or is authorised by any other Director, the Directors concerned shall indemnify the Company against any loss incurred by it.

The Company may proceed against a Director or any other employee who had entered into such contract or arrangement in contravention of the Policy for recovery of any loss sustained by the Company as a result of such contract or arrangement and shall take any such action, it may deem fit.

### **Disclosures**

The Company shall be mandated to disclose, in the Board's report, every contract/arrangement prescribed in Section 188(2) of the Act with related parties along with the justification for entering into such transaction.

The Company shall submit within the timelines prescribed under Regulation 23(9) of the SEBI Listing Regulations, disclosures of related party transactions on a consolidated basis, in the format specified by SEBI from time to time and publish the same on its website.

As prescribed under Regulation 46(2)(g) of the SEBI Listing Regulations, this Policy shall be disclosed on the Company's website viz. [www.eaaa.in](http://www.eaaa.in), a web link shall be provided in the Annual Report of the Company.

### **Review**

This Policy is framed in accordance with the requirements of Listing Regulations. This Policy shall be reviewed by the Audit Committee at-least once in three years or whenever any changes are required to be made in the Policy. Any changes or modification in the Policy as recommended by the Committee shall be presented to the Board for their approval.

## Annexure A

### Industry Standards on “Minimum information to be provided for Review of the Audit Committee and Shareholders for Approval of Related Party Transaction (RPT)”

*[Inserted to give effect of SEBI Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2025/18 dated February 14, 2025 read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2025/37 dated March 21, 2025, which has been effective from 1<sup>st</sup> July, 2025.] [The Annexure has been edited for insertion to this policy]*

#### 1. Applicability Matrix

Type of Transaction	Threshold	Balance Sheet / P&L Items	Approvals required	Disclosure requirement
<b>Material RPT</b>	As provided under Regulation 23(1) & (1A) of the LODR Regulations	Both	Audit Committee + Shareholders	Comprehensive disclosures
<b>Other RPT, but which is with promoter or promoter group or person/ entity in which promoter or promoter group has concern or interest</b>	<p>Transaction(s) with a related party, where the transaction(s) to be entered into individually or taken together with previous transactions during a financial year, exceed lower of the following:</p> <p>(a) 2% of turnover, as per the last audited consolidated financial statements of the Company;</p> <p>(b) 2% of net worth, as per the last audited consolidated financial statements of the Company, except in case the arithmetic value of the net worth is negative;</p> <p>(c) 5% of the average of absolute value of profit or loss after tax, as per the last three audited consolidated financial statements of the Company.</p>	Balance sheet items  P&L items	Audit Committee	Comprehensive disclosures  Comprehensive disclosures
	Less than the threshold as provided above	Balance sheet items  P&L items	Audit Committee	Comprehensive disclosures  Limited disclosures
<b>Residual RPT</b>	Transaction(s) with a related party to be entered into individually or taken together with previous transactions during a financial year exceeding Rs. one crore	Both	Audit Committee	Limited disclosures
	Transaction(s) with a related party to			

	be entered into individually or taken together with previous transactions during a financial year less than Rs. one crore			Minimum disclosures
--	---	--	--	---------------------

*Explanation:* For the purposes of this applicability matrix:

- (1) Promoter or promoter group shall be deemed to be concerned or interested in any person, if they in any way, whether directly or indirectly—
  - (a) where the person is a body corporate, holds more than 2% shareholding or voting rights of that body corporate, or is a promoter, managing director, manager, Chief Executive Officer of that body corporate; or
  - (b) where the person is a firm or other entity, the promoter(s) or the promoter group is a partner, owner or member, as the case may be.
- (2) *Balance Sheet items* include:
  - (a) B(3): Loans, inter-corporate deposits or advances given by the Company or its subsidiary;
  - (b) B(4): Investment made by the Company or its subsidiary;
  - (c) B(5): Guarantee (excluding performance guarantee), surety, indemnity or comfort letter, by whatever name called, made or given by the Company or its subsidiary;
  - (d) B(6): Borrowings by the Company or its subsidiary; and
  - (e) B(7): Sale, lease or disposal of assets of subsidiary or of unit, division or undertaking of the Company, or disposal of shares of subsidiary or associate.
- (3) *P&L items* include:
  - (a) B(2): Sale, purchase or supply of goods or services or any other similar business transaction; and
  - (b) B(8): Payment of royalty.
- (4) Comprehensive disclosures: All disclosures as specified in Para 3 of this Annexure, as applicable to relevant RPT.
- (5) Limited disclosures: All disclosures as specified in Para 3 of this Annexure, as applicable to relevant RPT, except the following:
  - (a) B(2): Rows 13 to 17;
  - (b) B(3): Rows 31 & 32 (In both rows, provide information for the previous financial year instead of the last three financial years);
  - (c) B(4): Row 43; and
  - (d) B(8): Rows 78, 79, 84 & 86.
- (6) Minimum disclosures: All disclosures as specified in Rows A(1), A(2), A(4), A(5) and B(1) of Para 3 of this Annexure, as applicable to relevant RPT.

2. Standards for Minimum Information to be provided to the Audit Committee for review and approval (including ratification) of RPTs:

- (1) The management of the Company shall provide the Audit Committee with the information, as specified in Para 3 of this Annexure, while placing any proposal for review and approval of a RPT.
- (2) While collecting and collating the information, the management of the Company shall take into account the

following:

- (a) Provide comments against each information where it is sought in the format specified in Para 3 of this Annexure against transaction-based information. Indicate 'NA', where the field is not applicable and 'NIL', where no comments have been provided.
- (b) Certificates from the CEO or CFO or any other KMP of the Company and from every director of the Company who is also promoter ("promoter director") to the effect that:
  - (i) the RPTs to be entered into are not prejudicial to the interest of public shareholders; and
  - (ii) the terms and conditions of the RPT are not unfavorable to the Company, compared to the terms and conditions, had similar transaction been entered into with an unrelated party.

However, if any promoter director does not provide such certificate, the same shall be informed to the Audit Committee and the shareholders, if it is a material RPT as specified in Para 1(1) of these Standards.

- (c) Copy of the valuation or other report of external party, if any, shall be placed before the Audit Committee.
- (d) If audited financial statements of the related party as required to be submitted to Audit Committee are not available for any financial year, the financial details shall be certified by the related party.
- (e) If the related party follows a different financial year, this fact shall be disclosed.
- (f) In the case of the payment of royalty *[as provided in B(8) in the format as specified in Para 3 of Annexure]*, management fees, service fees, etc., if any, shall be explicitly bifurcated and disclosed.
- (g) In the case of the payment of royalty *[as provided in B(8) in the format as specified in Para 3 of this Annexure]*, the criteria for selecting Industry Peers shall be as follows:
  - (i) The Company will strive to compare the royalty payment with a minimum of three Industry Peers, where feasible. The selection shall follow the following hierarchy:
    - A. Preference will be given to Indian listed Industry Peers.
    - B. If Indian listed Industry Peers are not available, a comparison may be made with listed global Industry Peers, if available.
  - (ii) If no suitable Indian listed/ global Industry Peers are available, the Company may refer to the peer group considered by SEBI-registered research analysts in their publicly available research reports ("Research Analyst Peer Set"). If the Company's business model differs from such Research Analyst Peer Set, it may provide an explanation to clarify the distinction.
  - (iii) In cases where fewer than three Industry Peers are available, the Company will disclose, that only one or two peers are available for comparison.

(3) If the Audit Committee has any comments on the line items as per the format specified in Para 3 of this Annexure, it shall provide them accordingly. However, comments are required only for applicable line items, while non-applicable line items may be left blank.

3. Format for Minimum Information to be provided for review of the Audit Committee for Approval (including ratification) of RPTs:

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
A. Details of the related party and transactions with the related party			
A (1). Basic details of the related party			
1.	Name of the related party		
2.	Country of incorporation of the related party		
3.	Nature of business of the related party		

A(2). Relationship and ownership of the related party			
4.	Relationship between the listed entity/subsidiary (in case of transaction involving the subsidiary) and the related party.		
5.	Shareholding or contribution % or profit & loss sharing % of the listed entity/ subsidiary (in case of transaction involving the subsidiary), whether direct or indirect, in the related party.  <i>Explanation:</i> Indirect shareholding shall mean shareholding held through any person, over which the listed entity or subsidiary has control.	% Shareholding % Contribution % P&L Sharing	
6.	Shareholding of the related party, whether direct or indirect, in the listed entity/subsidiary (in case of transaction involving the subsidiary).  <i>Explanation:</i> Indirect shareholding shall mean shareholding held through any person, over which the related party has control. While calculating indirect shareholding, shareholding held by relatives shall also be considered.	% Shareholding	

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
<b>A (3). Financial performance of the related party</b>			
7.	Standalone turnover of the related party for each of the last three financial years:		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
8.	Standalone net worth of the related party for each of the last three financial years:		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
9.	Standalone net profits of the related party for each of the last three financial years:		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		

<b>S. No.</b>	<b>Particulars of the information</b>	<b>Information provided by the management</b>	<b>Comments of the Audit Committee</b>																		
<b>A (4). Details of previous transactions with the related party</b>																					
10.	<p>Total amount of all the transactions undertaken by the listed entity or subsidiary with the related party during each of the last three financial years.</p> <p><b>Note:</b> Details need to be disclosed separately for listed entity and its subsidiary.</p>																				
<p><i>FY 20xx-20xx</i></p> <table border="1"> <thead> <tr> <th><b>S. No.</b></th><th><b>Nature of Transactions</b></th><th><b>Amount (in INR)</b></th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td></tr> </tbody> </table> <p><i>FY 20xx-20xx</i></p> <table border="1"> <thead> <tr> <th><b>S. No.</b></th><th><b>Nature of Transactions</b></th><th><b>Amount (in INR)</b></th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td></tr> </tbody> </table> <p><i>FY 20xx-20xx</i></p> <table border="1"> <thead> <tr> <th><b>S. No.</b></th><th><b>Nature of Transactions</b></th><th><b>Amount (in INR)</b></th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td></tr> </tbody> </table>				<b>S. No.</b>	<b>Nature of Transactions</b>	<b>Amount (in INR)</b>				<b>S. No.</b>	<b>Nature of Transactions</b>	<b>Amount (in INR)</b>				<b>S. No.</b>	<b>Nature of Transactions</b>	<b>Amount (in INR)</b>			
<b>S. No.</b>	<b>Nature of Transactions</b>	<b>Amount (in INR)</b>																			
<b>S. No.</b>	<b>Nature of Transactions</b>	<b>Amount (in INR)</b>																			
<b>S. No.</b>	<b>Nature of Transactions</b>	<b>Amount (in INR)</b>																			

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
11.	Total amount of all the transactions undertaken by the listed entity or subsidiary with the related party during the current financial year (till the date of approval of the Audit Committee / shareholders).		
12.	Whether prior approval of Audit Committee has been taken for the above-mentioned transactions?		
13.	Any default, if any, made by a related party concerning any obligation undertaken by it under a transaction or arrangement entered into with the listed entity or its subsidiary during the last three financial years.		
<b>A (5). Amount of the proposed transactions (All types of transactions taken together)</b>			
14.	Total amount of all the proposed transactions being placed for approval in the current meeting.		
15.	Whether the proposed transactions taken together with the transactions undertaken with the related party during the current financial year is material RPT in terms of Para 1(1) of these Standards?		
16.	Value of the proposed transactions as a percentage of the listed entity's annual consolidated turnover for the immediately preceding financial year	%	

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
17.	Value of the proposed transactions as a percentage of subsidiary's annual standalone turnover for the immediately preceding financial year (in case of a transaction involving the subsidiary, and where the listed entity is not a party to the transaction)	%	
18.	Value of the proposed transactions as a percentage of the related party's annual standalone turnover for the immediately preceding financial year.	%	

**B. Details for specific transactions**

**B (1). Basic details of the proposed transaction**

*(In case of multiple types of proposed transactions, details to be provided separately for each type of the proposed transaction – for example, (i) sale of goods and purchase of goods to be treated as separate transactions; (ii) sale of goods and sale of services to be treated as separate transactions; (iii) giving of loans and giving of guarantee to be treated as separate transactions)*

1.	Specific type of the proposed transaction (e.g. sale of goods/services, purchase of goods/services, giving loan, borrowing etc.)		
2.	Details of the proposed transaction		
3.	Tenure of the proposed transaction (tenure in number of years or months to be specified)		
4.	Indicative date / timeline for undertaking the transaction		
5.	Whether omnibus approval is being sought?		

<b>S. No.</b>	<b>Particulars of the information</b>	<b>Information provided by the management</b>	<b>Comments of the Audit Committee</b>
6.	<p>Value of the proposed transaction during a financial year. In case approval of the Audit Committee is sought for multi-year contracts, also provide the aggregate value of transactions during the tenure of the contract.</p> <p>If omnibus approval is being sought, the maximum value of a single transaction during a financial year.</p>		
7.	<p>Whether the RPTs proposed to be entered into are:</p> <ul style="list-style-type: none"> <li>(i) not prejudicial to the interest of public shareholders, and</li> <li>(ii) going to be carried out on the same terms and conditions as would be applicable to any party who is not a related party</li> </ul>	<p>Certificate from the CEO or CFO or any other KMP of the listed entity and also from promoter directors of the listed entity (as referred in Para 3(2)(b) of these Standards)</p>	
8.	Provide a clear justification for entering into the RPT, demonstrating how the proposed RPT serves the best interests of the listed entity and its public shareholders.		

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
9.	<p>Details of the promoter(s)/ director(s) / key managerial personnel of the listed entity who have interest in the transaction, whether directly or indirectly.</p> <p>The details shall be provided, where the shareholding or contribution or % sharing ratio of the promoter(s) or director(s) or KMP in the related party is more than 2%.</p> <p><i>Explanation:</i> Indirect interest shall mean interest held through any person over which an individual has control including interest held through relatives.</p>		
	a. Name of the director / KMP		
	b. Shareholding of the director / KMP, whether direct or indirect, in the related party	% Shareholding	
10.	<p>Details of shareholding (more than 2%) of the director(s) / key managerial personnel/ partner(s) of the related party, directly or indirectly, in the listed entity.</p> <p><i>Explanation:</i> Indirect shareholding shall mean shareholding held through any person over which an individual has control including shareholding held through relatives.</p>		

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
	a. Name of the director / KMP/ partner		
	b. Shareholding of the director / KMP/ partner, whether direct or indirect, in the listed entity	% Shareholding	
11.	A copy of the valuation or other external party report, if any, shall be placed before the Audit Committee.		<i>If any such report has been considered, it shall also be stated whether the Audit Committee has reviewed the basis for valuation contained in the report and found it to be satisfactory based on their independent evaluation.</i>
12.	Other information relevant for decision making.		
<b>B (2). <u>Additional details for proposed transactions relating to sale, purchase or supply of goods or services or any other similar business transaction</u></b>			
13.	Number of bidders / suppliers / vendors / traders / distributors / service providers from whom bids / quotations were received with respect to the proposed transaction along with details of process followed to obtain bids.		<i>If the number is less than 3, Audit Committee to comment upon whether the number of bids / quotations received are sufficient</i>
14.	Best bid / quotation received.  If comparable bids are available, disclose the price and terms offered.		<i>Audit committee to provide justification for rejecting the best bid /quotation and for selecting the related party for the transaction</i>

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
15.	Additional cost / potential loss to the listed entity or the subsidiary in transacting with the related party compared to the best bid / quotation received.		<i>Audit committee to justify the additional cost to the listed entity or the subsidiary</i>
16.	Where bids were not invited, the fact shall be disclosed along with the justification for the same.		
17.	Wherever comparable bids are not available, state what is basis to recommend to the Audit Committee that the terms of proposed RPT are beneficial to the shareholders.		
<b>B (3). Additional details for proposed transactions relating to any loans, inter-corporate deposits or advances given by the listed entity or its subsidiary</b>			
18.	Source of funds in connection with the proposed transaction.  <i>Explanation:</i> This shall not be applicable to listed banks/ NBFCs.		
19.	Where any financial indebtedness is incurred to give loan, inter-corporate deposit or advance, specify the following:  <i>Explanation:</i> This shall not be applicable to listed banks/ NBFCs.		
	a. Nature of indebtedness		
	b. Total cost of borrowing		
	c. Tenure		
	d. Other details		

<b>S. No.</b>	<b>Particulars of the information</b>	<b>Information provided by the management</b>	<b>Comments of the Audit Committee</b>
20.	Material covenants of the proposed transaction		
21.	<p>Interest rate charged on loans / inter- corporate deposits / advances by the listed entity (or its subsidiary, in case of transaction involving the subsidiary) in the last three financial years:</p> <ul style="list-style-type: none"> <li>• To any party (other than related party):</li> <li>• To related party.</li> </ul> <p><i>Explanations: Comparable rates shall be provided for similar nature of transaction, for e.g., long term vis-a- vis long term etc.</i></p>		<p><i>If the interest rate charged to the related party is less than the average rate charged, then Audit Committee to provide justification for the low interest rate charged.</i></p>
22.	Rate of interest at which the related party is borrowing from its bankers or the rate at which the related party may be able to borrow given its credit rating or credit score and its standing and financial position		
23.	Rate of interest at which the listed entity or its subsidiary is borrowing from its bankers or the rate at which the listed entity may be able to borrow given its credit rating or credit score and its standing and financial position		
24.	Proposed interest rate to be charged by listed entity or its subsidiary from the related party.		

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
25.	Maturity / due date		
26.	Repayment schedule & terms		
27.	Whether secured or unsecured?		
28.	If secured, the nature of security & security coverage ratio		
29.	The purpose for which the funds will be utilized by the ultimate beneficiary of such funds pursuant to the transaction.		
30.	Latest credit rating of the related party (other than structured obligation rating (SO rating) and credit enhancement rating (CE rating))		<i>If credit rating of the related party is not available, Audit Committee to comment on credit worthiness of the related party</i>
31.	Amount of total borrowings (long- term and short-term) of the related party over the last three financial years		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
32.	Interest rate paid on the borrowings by the related party from any party in the last three financial years.  <i>Explanation: Comparable rates shall be provided for similar nature of transaction, for e.g., long term vis-a- vis long term etc.</i>		<i>If the interest rate charged to the related party is less than the average rate paid by the related party, then the Audit Committee to provide justification for the low interest rate charged.</i>

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
33.	Default in relation to borrowings, if any, made during the last three financial years, by the related party from the listed entity or <i>any other person</i> .		<p><i>In case of defaults by the related party over the last three financial years, in relation to which the Listed Entity or any of its subsidiary has previously provided guarantee, indemnity or other such obligation, the management has to submit justification to Audit Committee for the proposed transaction and the capacity of the related party to service the debt (loan, deposit or advance) proposed to be given by the listed entity or its subsidiary.</i></p> <p><i>Audit Committee to comment on the justification provided by Management.</i></p>
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
<i>Additional details relating to advances other than loan given by the listed entity or its subsidiary</i>			
34.	Advances provided, their break-up and duration.		

S. No.	Particulars of the information			Information provided by the management	Comments of the Audit Committee
	S. No.	Advance given to	Amount		
	1				
	2				
35.	Advance as % of the total loan given during the preceding 12 months		%		
<b>B (4). Additional details for proposed transactions relating to any investment made by the listed entity or its subsidiary</b>					
36.	Source of funds in connection with the proposed transaction.  <i>Explanation:</i> This shall not be applicable to listed banks/ NBFCs.				
37.	Purpose for which funds shall be utilized by the investee company.				
38.	Where any financial indebtedness is incurred to make investment, specify the following:  <i>Explanation:</i> This shall not be applicable to listed banks/ NBFCs.				
	a. Nature of indebtedness				
	b. Total cost of borrowing				
	c. Tenure				
	d. other details				
39.	Material covenants of the proposed transaction				

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
40.	Latest credit rating of the related party (other than structured obligation rating (SO rating) and credit enhancement rating (CE rating))  <i>Explanation:</i> This shall be applicable in case of investment in debt instruments.		<i>If credit rating of the related party is not available, Audit Committee to comment on credit worthiness of the related party</i>
41.	Expected annualized returns  <i>Explanation:</i> This shall be applicable in case of investment in debt instruments.		
42.	Returns on past investments in the related party over the last three financial years	<i>Return on Equity</i>	<i>In case of diminishing value of investments (negative returns) over the last three financial years, Audit Committee to provide justification for the proposed investment</i>
43.	Details of asset-liability mismatch position, if any, post investment  <i>Explanation:</i> This shall be applicable in case of investment in debt instruments.		
44.	Whether any regulatory approval is required. If yes, whether the same has been obtained.		
<b>B (5). Additional details for proposed transactions relating to any guarantee (excluding performance guarantee), surety, indemnity or comfort letter, by whatever name called, made or given by the listed entity or its subsidiary</b>			

<b>S. No.</b>	<b>Particulars of the information</b>	<b>Information provided by the management</b>	<b>Comments of the Audit Committee</b>
45.	Rationale for giving guarantee, surety, indemnity or comfort letter		
46.	Material covenants of the proposed transaction including (i) commission, if any to be received by the listed entity or its subsidiary; (ii) contractual provisions on how the listed entity or its subsidiary will recover the monies in case such guarantee, surety, indemnity or comfort letter is invoked.		
47.	The value of obligations undertaken by the listed entity or any of its subsidiary, for which a guarantee, surety, indemnity, or comfort letter has been provided by the listed entity or its subsidiary. Additionally, any provisions required to be made in the books of account of the listed entity or any of its subsidiary shall also be specified.		
48.	Latest credit rating of the related party (other than structured obligation rating (SO rating) and credit enhancement rating (CE rating)), if guarantee, surety, indemnity or comfort letter is given in connection with the borrowing by a related party		<i>If credit rating of the related party is not available, Audit Committee to comment on credit worthiness of the related party</i>
49.	Details of solvency status and going concern status of the related party during the last three financial years:		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
	<i>FY 20xx-20xx</i>		
50.	Default on borrowings, if any, over the last three financial years, by the related party from the listed entity or any other person.		<p><i>In case of defaults by the related party over the last three financial years, in relation to which the Listed Entity or any of its subsidiary has previously provided guarantee, indemnity or other such obligation, the management has to submit justification to Audit Committee for the proposed transaction and the capacity of the related party to service the debt (loan, deposit or advance) proposed to be given by the listed entity.</i></p> <p><i>Audit Committee to comment on the justification provided by Management.</i></p>
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
	<i>FY 20xx-20xx</i>		
<b>B (6). Additional details for proposed transactions relating to borrowings by the listed entity or its subsidiary</b>			
51.	Material covenants of the proposed transaction		

<b>S. No.</b>	<b>Particulars of the information</b>	<b>Information provided by the management</b>	<b>Comments of the Audit Committee</b>
52.	Interest rate (in terms of numerical value or base rate and applicable spread)		
53.	Cost of borrowing (This shall include all costs associated with the borrowing)		
54.	Maturity / due date		
55.	Repayment schedule & terms		
56.	Whether secured or unsecured?		
57.	If secured, the nature of security & security coverage ratio		
58.	The purpose for which the funds will be utilized by the listed entity / subsidiary		
59.	Debt to Equity Ratio of the listed entity or its subsidiary based on last audited financial statements  <i>Explanation:</i> This shall not be applicable to listed banks.		
	a. Before transaction		
	b. After transaction		
60.	Debt Service Coverage Ratio of the listed entity or its subsidiary based on last audited financial statements  <i>Explanation:</i> This shall not be applicable to listed banks.		
	a. Before transaction		

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
	b. After transaction		
<b>B (7). Additional details for proposed transactions relating to sale, lease or disposal of assets of subsidiary or of unit, division or undertaking of the listed entity, or disposal of shares of subsidiary or associate</b>			
61.	Number of bidders / suppliers / vendors / traders / distributors / service providers from whom bids / quotations were received with respect to the proposed transaction along with details of process followed to obtain bids.		<i>If the number is less than 3, Audit Committee to comment upon whether the number of bids / quotations received are sufficient</i>
62.	Best bid / quotation received  If comparable bids are available, disclose the price and terms offered.		<i>Audit Committee to provide justification for rejecting the best bid / quotation and for selecting the related party for the transaction</i>
63.	Additional cost / potential loss to the listed entity or the subsidiary in transacting with the related party compared to the best bid / quotation received.		<i>Audit committee to justify the additional cost to the listed entity or the subsidiary</i>
64.	Where bids were not invited, the fact shall be disclosed along with the justification for the same.		
65.	Wherever comparable bids are not available, state what is the basis to recommend to the Audit Committee that the terms of proposed RPT are beneficial to the shareholders.		

<b>S. No.</b>	<b>Particulars of the information</b>		<b>Information provided by the management</b>	<b>Comments of the Audit Committee</b>
66.	Reasons for sale, lease or disposal of assets of subsidiary or of unit, division or undertaking of the listed entity, or disposal of shares of subsidiary or associate.			
67.	Financial track record of the subsidiary / Undertaking that is being sold (in case of sale of undertaking, segment level data to be provided) during the last three financial years:			
	<b>Turnover</b>	<b><i>FY 20xx-20xx</i></b>	<b><i>FY 20xx-20xx</i></b>	<b><i>FY 20xx-20xx</i></b>
	<b>Net worth</b>			
	<b>Net Profit</b>			
	<b>Net Profit Margin</b>			
	<b>Operating Cash Flow Margin</b>			
	<b>Return on Assets (RoA)</b>			
	68. Expected financial impact on the consolidated turnover, net worth and net profits of the listed entity or its subsidiary due to sale of the subsidiary / Undertaking			
	a. Expected impact on turnover			
	b. Expected impact on net worth			
	c. Expected impact on net profits			

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
69.	Details of earlier sale, lease or disposal of assets of the same subsidiary or of the unit, division or undertaking of the listed entity, or disposal of shares of the same subsidiary or associate to any related party during the preceding twelve months.		
70.	Whether the transaction would result in issue of securities or consideration in kind to a related party? If yes, please share the relevant details.		
71.	Would the transaction result in eliminating a segment reporting by the listed entity or any of its subsidiary?		
72.	Does it involve transfer of key intangible assets or key customers which are critical for continued business of the listed entity or any of its subsidiary?		
73.	Are there any other major non- financial reasons for going ahead with the proposed transaction?		
<b>B (8). Additional details for transactions relating to payment of royalty</b>			
74.	Gross amount of royalty paid by the listed entity or subsidiary to the related party during each of the last three financial years		
	<i>FY 20xx-20xx</i>	<i>Amount of royalty</i>	
	<i>FY 20xx-20xx</i>	<i>Amount of royalty</i>	
	<i>FY 20xx-20xx</i>	<i>Amount of royalty</i>	

<b>S. No.</b>	<b>Particulars of the information</b>	<b>Information provided by the management</b>	<b>Comments of the Audit Committee</b>
75.	Purpose for which royalty was paid to the related party during the last three financial years.		<i>For companies with a composite license agreement that includes a bundle of intellectual property rights (IPRs) such as brands, patents, technology, and know-how, it is essential to understand the key components of such agreements and the reasons why these cannot be disclosed separately.</i>
	a. For use of brand name / trademark	<i>As a % of aggregate amount of royalty for the last 3 FYs</i>	
	b. For transfer of technology know- how	<i>As a % of aggregate amount of royalty for the last 3 FYs</i>	
	c. For professional fee, corporate management fee or any other fee	<i>As a % of aggregate amount of royalty for the last 3 FYs</i>	
	d. <i>Any other use (specify)</i>	<i>As a % of aggregate amount of royalty for the last 3 FYs</i>	
76.	Purpose for which royalty is proposed to be paid to the related party in the current financial year		
	a. For use of brand name / trademark	<i>As a % of total royalty proposed to be paid</i>	

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
	b. For transfer of technology know- how	<i>As a % of total royalty proposed to be paid</i>	
	c. For professional fee, corporate management fee or any other fee	<i>As a % of total royalty proposed to be paid</i>	
	d. <i>Any other use (specify)</i>	<i>As a % of total royalty proposed to be paid</i>	
77.	Royalty paid in last 3 FYs as % of Net Profits of previous FYs		
	<i>FY 20xx-20xx</i>	%	
	<i>FY 20xx-20xx</i>	%	
	<i>FY 20xx-20xx</i>	%	
78.	Dividend paid in last 3 FYs as % of Net Profits of previous FYs		<i>Audit Committee to comment on the reasons for less dividend payment than royalty payment, if so.</i>
	<i>FY 20xx-20xx</i>	%	
	<i>FY 20xx-20xx</i>	%	
	<i>FY 20xx-20xx</i>	%	
79.	Royalty and dividend paid or proposed to be paid during the current FY  <i>Explanation:</i> The dividend proposed to be paid shall mean dividend that has been declared but not been paid yet.		

<b>S. No.</b>	<b>Particulars of the information</b>	<b>Information provided by the management</b>	<b>Comments of the Audit Committee</b>
80.	Rate at which royalty has increased in the past 5 years, if any, vis-à-vis rate at which the turnover, profits after tax and dividends have increased during the same period.		
81.	In case of new technology i.e. first year of technology transfer ( <i>to be provided separately for each new technology</i> ):		
	a. Expected duration of technology transfer	<i>in years</i>	
	b. Benefits derived from the technology transfer		
82.	In case of existing technology i.e. technology being imported ( <i>to be provided separately for each existing technology</i> ):		
	a. Years since technology transfer initiated	<i>in years</i>	
	b. Expected duration of technology transfer	<i>in years</i>	
	c. Benefits derived from the technology transfer		
83.	Details of in-house research & development, if any:		
	a. Total expenses incurred during the preceding financial year		
	b. Benefits derived		

S. No.	Particulars of the information	Information provided by the management	Comments of the Audit Committee
	<p>c. If any in-house R&amp;D undertaken by the listed entity or its subsidiary that will reduce or eliminate the royalty currently paid for any technology or technical know-how. Additionally, the absolute value of R&amp;D expenditure incurred by the listed entity or its subsidiary on such in-house R&amp;D, along with the period required for completing the research to achieve the reduction or elimination of royalty, shall be disclosed to the Audit Committee.</p>		<p><i>If no expenses were incurred, the Audit Committee shall provide justification or comment on the same.</i></p>
84.	<p>If royalty is paid to the parent company, disclose royalty received by the parent company from foreign entities:</p> <ul style="list-style-type: none"> <li>● Minimum rate of royalty charged along with corresponding absolute amount</li> <li>● Maximum rate of royalty charged along with corresponding absolute amount</li> </ul> <p><i>Explanation:</i></p> <p>a) The disclosure shall be made on a gross basis (Cost to the Company), including taxes paid on behalf of the recipient of royalty.</p> <p>b) The listed entity may confirm whether the parent company charges royalty at a uniform rate from all group companies. If so, this row shall not be applicable.</p>	%	

S. No.	Particulars of the information		Information provided by the management		Comments of the Audit Committee
85.	Sunset Clause for Royalty payment				
86.	<b>Peer Comparison:</b> Listed entity or its subsidiary paying royalty for any purpose shall also disclose whether any Industry Peer pays royalties for the same purpose, which is disclosed in its audited annual financial statements for the relevant period:				
	Listed Entity / Subsidiary	Peer 1	Peer 2	Peer 3	
	<b>Royalty payment over last 3 years</b>	Aggregate amount	Aggregate amount	Aggregate amount	
	<b>Royalty paid as a % of net profits over the last 3 years</b>	%	%	%	
	<b>Annual growth rate of Turnover over last 3 years</b>	%	%	%	
87.	Royalty paid or payable for imported technology, along with the turnover attributable to such technology.				
88.	Royalty paid or payable for brands or other intangible assets, along with the turnover attributable to their use.				

**4. Standards for Minimum Information to be provided to the shareholders for consideration of RPTs:**

- (1) The explanatory statement contained in the notice sent to the shareholders for seeking their approval for an RPT shall provide the minimum information so as to enable the shareholders to take a view whether the terms and conditions of the RPT are favorable to the Company.
- (2) The notice being sent to the shareholders seeking approval for any material RPT shall, in addition to the requirements under the Companies Act, 2013, include the following information as a part of the explanatory statement:
  - (a) Information as placed before the Audit Committee in the format as specified in Para 3 of this Annexure, to the extent applicable.
  - (b) The Audit Committee can approve redaction of commercial secrets and

such other information that would affect competitive position of Company from disclosures to shareholders. Further, the Audit Committee shall certify that, in its assessment, the redacted disclosures still provide all the necessary information to the public shareholders for informed decision-making.

- (c) Justification as to why the proposed transaction is in the interest of the Company.
- (d) Statement of assessment by the Audit Committee that relevant disclosures for decision-making were placed before them, and they have determined that the promoter(s) will not benefit from the RPT at the expense of public shareholders.
- (e) Disclose the fact that the Audit Committee had reviewed the certificate provided by the CEO or CFO or any other KMP as well as the certificate provided by the promoter directors of the Company as required under Para 2(2)(b) of this Annexure.
- (f) Copy of the valuation report or other reports of external party, if any, considered by Audit Committee while approving the RPT.
- (g) In case of sale, purchase, or supply of goods or services *[as provided in B(2) in the format as specified in Para 3 of this Annexure]*, or the sale, lease, or disposal of assets of a subsidiary, unit, division, or undertaking of the Company *[as provided in B(7) in the format as specified in Para 3 of this Annexure]*, if the Audit Committee has reviewed the terms and conditions of bids from unrelated parties then such fact shall be stated. In case bids have not been invited, the fact shall be disclosed along with the justification thereof, and in case comparable bids are not available, state the basis for recommending that the terms of the RPT are beneficial to the shareholders.
- (h) Comments of the Board/ Audit Committee of the Company, if any.
- (i) Any other information that may be relevant.